



GOVERNMENT OF INDIA  
MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE  
ZOOLOGICAL SURVEY OF INDIA  
KOLKATA

OFFICE ORDER No. 13 /2024


In pursuance of Rule 18 of CCS (Conduct) Rules, 1964 and subsequent instructions of the Administrative Ministry as laid down in its OM vide 19011/06/2016-AVUI, dated 28.12.2016, the Government Servants belonging to Group 'A', 'B' and 'C' posts pertaining to Zoological Survey of India are hereby directed to submit the Annual Immovable Property Return (AIPR) for the year ending 2023 (as on 01.01.2024) in the prescribed proforma enclosed herewith by 31.01.2024.

2. Government Servant who fails to submit the AIPR in time would not be considered for Vigilance Clearance which is required to prepare pension papers, Passport and for consideration for empanelment for senior level posts in Government of India, etc.

3. While filing up the AIPR, it may be ensured that usage of phrases as 'same as previous year' or 'no change' are avoided and full particulars of the immovable property inherited by him/her or owned, or acquired by him/her on lease or mortgage either his/her own name or in the name of any member of his/her family or in the name of other person are furnished in terms of aforementioned Rule.

4. This issue is with the approval of the Director, Zoological Survey of India. Hindi version is being issued separately.

Date: <sup>01.</sup>03.01.2024

  
(GURUPADA MANDAL)  
SCIENTIST 'E'  
&  
HEAD OF OFFICE

Copy to:

1. The Officer-in-Charge, Website, ZSI, Kolkata for uploading in the Official website of the ZSI for wide circulation.
2. The Officer-in-Charge, 16 RC of ZSI, through their register email ID.
3. The Divisional/Sectional-in-Charge, ZSI, Kolkata through their register email ID.

4. The O/c, New Alipur Building, ZSI, Kolkata.
5. The O/c, FPS Building, ZSI, Kolkata.
6. The Sr. AO, ZSI, Kolkata.
7. The Stores Officer, ZSI, Kolkata.
8. The Admn. Officer, ZSI, Kolkata.
9. The DDO, ZSI, Kolkata.
10. The JAO (G), ZSI, Kolkata.
11. Dr. C Raghunathan, Scientist 'F', ZSI, Kolkata for information, please.
12. Dr. G Maheswaran, Scientist 'F', ZSI, Kolkata for information, please.
13. The PA to D, ZSI, Kolkata.
14. The President, ZSIEA (NG), ZSI, Kolkata.
15. The President, ZSIEA, ZSI, Kolkata.
16. The Guard File.

[ISSUED FROM FILE No. 85-02/2018-Estt.(HQ)/]



STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR 2023 (AS ON 01.01.2024)

Service: GENERAL CENTRAL CIVIL SERVICE, GROUP 'A/B/C'

NAME:-

DESIGNATION:

Pay Level:

Ministry/Department MoEFCC, ZSI, Kolkata Date of Birth:-

Present Pay:- Rs.

(1) Name of District, Sub-Division, Taluk & Village or City in which property is situated (full location & postal address)	(2) & Name of Property Details Housing, Lands and Other Buildings	(3) Cost of construction /Acquirement (and year when purchased) including of land in case of house	(4) Present Value *	(5) If not in own name, state in whose name held & his/her relationship to the Govt. Servant	(6) How acquired, whether by purchase, lease**, mortgage, inheritance, gift or otherwise with date of acquisition & name with details of person(s) from whom acquired.	(7) Annual Income from property	(8) Remarks

Signature  
Date  
Mobile No

Note:

- 1) \* In case where is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.
- 2) \*\* Includes short term leases also.
- 3) The declaration form is required to be filled in and submitted by all the Government Servants belonging to Group A,B and C under Rule 18(4) of the CCS (Conduct) Rules, 1964 on the first appointment to the Service and thereafter, at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person dependent on Government servant.
- 4) The wording "No change" or "as in the previous year" should be avoided and full details provided.
- 5) The closing date of submission is 30.01.2024 by 6.15 pm