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GOVERNMENT OF INDIA  
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE  
ZOOLOGICAL SURVEY OF INDIA  
KOLKATA-53

OFFICE ORDER NO. 19 / 2025

In pursuance of the Ministry of Women and Child Development's D.O. Letter No. 13/6/2024-WW, dated 04/09/2024 and as directed by the Administrative Ministry vide its Office Order ADMIN/74/2024-P-II/E-247396 (a), dated 23<sup>rd</sup> January, 2025, Dr. Rajmohana K., Scientist 'E' & Chairman, IC, ZSI, HQ, Kolkata is hereby nominated as the Nodal Officer for the She-Box Portal, an online complaint management system which has been designed for effective implementation of the SH Act, 2013.

Accordingly, the Nodal Officer is required to post the details of Internal Complaints Committees constituted under the SH Act, 2013 in respect of the Headquarters and as well as the 16 Regional Centres of Zoological Survey of India onto the said portal.

The Nodal Officer may contact Technical Support team of MoWCD to create the Username and Password in this regard through e-mail ID: techsupport-shakti@gov.in. A copy of Brochure with regard to She-Box mechanism is enclosed herewith as ready reference.

This is with the approval of the Director, Zoological Survey of India.

Hindi version of this Office Order is being issued separately.

Signed by  
Guru Pada Mandal  
(Date: 27-01-2025) (AM/DQ)  
Scientist 'E' & Head of Office

Date:- 27 January, 2025.

Copy to:-

1. Dr. Rajmohana K., Scientist 'E' & Presiding Officer, IC, ZSI, Kolkata for information and necessary action.
2. All the Officers-in-Charge and Presiding Officers of Regional Centres of ZSI through their registered e-mail IDs.
3. The Officer-in-Charge, Website, ZSI, Kolkata – for uploading this Office Order on Official Website of ZSI.
4. The US, CS-II Division, 2<sup>nd</sup> Floor, Vayu Wings, Indira Paryavaran Bhawan, Ministry of Environment, Forest and Climate Change, Aliganj, Jor Bagh Road, New Delhi-110003 for information, please.
5. The Hindi Officer, ZSI, Kolkata with a request to issue the Hindi version of this Office Order.

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