



GOVERNMENT OF INDIA  
MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE  
ZOOLOGICAL SURVEY OF INDIA  
KOLKATA

CIRCULAR NO. 352 /2024

Subject: Observance of Vigilance Awareness Week, 2024 from 28.10.2024 to 03.11.2024 -  
Reg.

I am directed refer to the AM's letter vide F. No. 18014/02/2024-AVU, dated 21.09.2024 (enclosed herewith at A/1) on the subject mentioned above and to say that it has been decided that celebrate Vigilance Awareness Week 2024 on the theme "सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि" "Culture of Integrity for Nation's Prosperity" with effect from 28.10.2024 to 03.11.2024.

2. Therefore, all the 16 Regional Centers as well as Hqrs' Office of the Zoological Survey of India, a subordinate office under the Ministry of Environment, Forest and Climate Change shall observe the Vigilance Awareness Week 2024 from 28.10.2024 to 03.11.2024 and shall take 'integrity Pledge' on 28<sup>th</sup> October, 2024 at 11:00 AM at the outset of the program as envisaged in the CVC's Circular, dated 28.08.2024. Copy of the CVC's Circular is enclosed herewith at A/2 for further compliance.

3. A report (Format of CVC's Circular) indicating the manner in which the Vigilance Awareness Week, 2024 is going to observe may please be furnished in the Annexure D prescribed by the CVC in its circular ibid, dated 28.08.2024 well in advance enabling this office to send the said consolidated report to the AM by 10<sup>th</sup> November, 2024, positively.

Date: 24.09.2024.

(C RAGHUNATHAN)  
SCIENTIST 'F'  
&  
CHIEF VIGILANCE OFFICER

Continued....

Copy to: -

1. The O/c, ANRC, ZSI, Port Blair.
2. The O/c, APRC, ZSI, Itanagar
3. The O/c, CZRC, ZSI, Jabalpur
4. The O/c, DRC, ZSI, Jodhpur.
5. The O/c, EBRC, ZSI, Gopalpur.
6. The O/c, FBRC, ZSI, Hyderabad
7. The O/c, GPRC, ZSI, Patna.
8. The O/c, HARC, ZSI, Solan.
9. The O/c, MBRC, ZSI, Chennai
10. The O/c, MARC, ZSI, Digha.
11. The O/c, NERC, ZSI, Shillong.
12. The O/c, NRC, ZSI, Dehradun.
13. The O/c, SRC, ZSI, Chennai.
14. The O/c, SbRC, ZSI, Canning.
15. The O/c, WRC, ZSI, Pune.
16. The O/c, WCRC, ZSI, Kozhikode.
17. The O/c, FPS Building, ZSI, Kolkata.
18. The O/c, Publication Division, ZSI, Kolkata.
19. The Stores Officer, ZSI, Kolkata.
20. The DDO, ZSI, Kolkata.
21. The Sr. AO, ZSI, Kolkata.
22. The AO, ZSI, Kolkata.
23. Jr. AO(B&B), ZSI, Kolkata.
24. The Notice Board New Alipore Building, ZSI, Kolkata.
25. The Notice Board FPS Building, ZSI, Kolkata.
26. The President, ZSIEA (NG), ZSI, Kolkata.
27. The President, ZSIEA, ZSI, Kolkata.
- 18685 ✓ 28. The O/c, ~~website~~ ZSI, Kolkata, with a request to upload in Official website of ZSI.
29. The Under Secretary to the Govt. of India, MoEFCC, Vigilance Division, Room No-402, level-IV, Agni Wing, Indira Paryavaran Bhawan, Bar Bagh Road, Aliganj, New Delhi-110 003 (with reference to your OM No. 18014/01/2024-AVU, dated 9<sup>th</sup> September, 2024 for information please.
30. The PA to the Director, ZSI, Kolkata.
31. The Circular File.

Info (EAC) one  
18-9-24

RCOT BY  
18/09/24

Booked by 18.16  
Date: 18-09-24  
BY SPEED POST

No. 18014/02/2024 - AV J

Government of India  
Ministry of Environment, Forest & Climate Change  
Vigilance Division

Room No. 402, Level-IV, Agni Wing,  
Indira Paryavaran Bhawan,  
Jor Bagh Road, Aliganj,  
New Delhi - 110003

Dated: 17 September, 2024

To,

All the Regional Offices/Subordinate Offices/Autonomous Organisations/  
Authorities/Boards under the Ministry of Environment, Forest and Climate  
Change

(As per list attached)

Sub: Observance of Vigilance Awareness Week, 2024 from 28.10.2024 to  
3.11.2024. Reg.

Sir,

As envisaged in the CVC's Circular dated 28.8.2024, 'VIGILANCE AWARENESS WEEK' is to be observed from 28.10.2024 to 3.11.2024 on the theme: "सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि" "Culture of Integrity for Nation's Prosperity". The week will commence with administering the 'Integrity Pledge' to all officers/staff on 28<sup>th</sup> October, 2024 at 1100 hrs.

2. All the Regional Offices/Subordinate Offices/Autonomous Organizations/ Authorities/Boards under the Ministry of Environment, Forest and Climate Change are requested to observe the Vigilance Awareness Week, 2024 from 28.10.2024 to 3.11.2024 and take 'Integrity Pledge' on 28.10.2024 as per the CVC's Circular dated 28.8.2024 (copy enclosed for compliance).

3. Ministry's earlier letter of even number dated 21.08.2024 regarding 3 months campaign as a precursor to VAW, 2024 may be referred to and a report (Annexure D of CVC's circular dated 28.8.2024) indicating the manner in which the Vigilance Awareness Week, 2024 was observed by your organization may please be furnished to this Ministry by 10<sup>th</sup> November, 2024 positively, in order to apprise the Central Vigilance Commission.

4. This issues with the approval of JS & CVO.

*Subhangi J*  
(Subhangi J) 9/6/21

Under Secretary to the Government of India  
Tele.: 20819395

Encl.: as above

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02-9-24

BY SPEED POST

No. 18014/02/2024-AVU [E-243457]

Government of India  
Ministry of Environment, Forest and Climate Change  
(Vigilance Division)

Room No. 402, Level-IV, Agni Wing,  
Indira Paryavaran Bhawan,  
Jor Bagh Road, Aliganj, New Delhi – 110003  
Dated: 21<sup>st</sup> August, 2024

To

All Regional Offices / Subordinate Offices / Autonomous Organisations /  
Authorities/ Boards under the Ministry of Environment, Forest and Climate Change  
(As per list attached)

Subject: Observance of Vigilance Awareness Week, 2024 – Preventive Vigilance  
measures: 3 months campaign 16<sup>th</sup> August 2024 (Friday) to 15<sup>th</sup> November  
2024 (Friday) – as a prelude to VAW, 2024 - reg.

Sir,

It has been decided by the Central Vigilance Commission (CVC) that three-month  
campaign from 16<sup>th</sup> August 2024 (Friday) to 15<sup>th</sup> November 2024 (Friday) on Preventive  
Vigilance be conveyed to all departments/offices/units of the organization for its  
implementation.

2. Therefore, all the Regional Offices/Subordinate Offices/Autonomous  
Organisations and their Boards under the Ministry of Environment, Forest and  
Climate Change is requested for compliance of activities indicated as per the CVC's Circular dated  
01.8.2024 (copy enclosed)

3. A Report regarding the works undertaken on each of the activities during this period  
should be submitted by all CVOs to the Central Vigilance Commission by 30<sup>th</sup> November, 2024  
as per the format at Annexure A of CVC's Circular dated 1.8.2024.

4. This issues with the approval of JS & CVO.

Yours faithfully

(Subhangi J)

Under Secretary to the Government of India  
E-mail: [subhangi.g@nic.in](mailto:subhangi.g@nic.in)  
Tele.: 20819395

Encl: as above

Copy to :

1. The Director (RT), MoEFCC in respect of activities at S. No. 1 of Annexure-A of CVC's  
Circular dated 1.8.2024 for compliance of para 3 above.
2. The Deputy Secretary (Admn.) in respect of activities at S. No. 3 of Annexure-A of  
CVC's Circular dated 1.8.2024 for compliance of para 3 above.
3. The Scientist 'F', IT Cell, MoEFCC in respect of activities at S. No. 5 of Annexure-A of  
CVC's Circular dated 1.8.2024 for compliance of para 3 above.



केन्द्रीय सतर्कता आयोग  
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,  
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023  
Satarkta Bhawan, G.P.O. Complex,  
Block A, INA, New Delhi-10023

सं./No. 024/VGL/881-38615

दिनांक / Dated 28.08.2024

Circular No. 09/08/24

Sub: Observance of Vigilance Awareness week 2024.

Theme: "सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि"  
"Culture of Integrity for Nation's Prosperity"

Vigilance Awareness Week is observed every year during the week in which the birthday of Sardar Vallabhbhai Patel (31st October) falls in. The Commission has decided that this year Vigilance Awareness Week would be observed from 28th October to 3rd November, 2024 with the following theme:

"सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि"  
"Culture of Integrity for Nation's Prosperity"

2. The observance of Vigilance Awareness Week, 2024 would commence with the taking of the integrity pledge (copy enclosed as Annexure A) by public servants in the Ministries/Departments/Central Public Sector Enterprises (CPSEs)/ Public Sector Banks (PSBs) and all other organizations on 28<sup>th</sup> October, 2024 at 1100 hrs.

3. All organizations are advised to conduct activities relevant to the theme that strives to bring about maximum public participation. It is imperative that all organizations should conduct outreach programs that aim to sensitize the public about the need for transparency and integrity in public governance.

*D. Anand*

4. Activities which may be conducted within the organizations include the following:

- a. Encourage employees to take e-pledge by visiting the website. Online "Integrity Pledge" is available at CVC's website (www.cvc.gov.in) and can be accessed by all.
- b. Conduct workshops/sensitization programs for employees and other stake holders on policies/procedures of the organization and on Preventive Vigilance measures.
- c. Conduct various competitions such as debates, quiz etc. for the employees and their families on issues relating to anti-corruption.
- d. Promote the concept of e-Integrity Pledge to persons with whom the organization deals with.
- e. Vigilance Study Circles may also conduct outreach and awareness programs.

5. Outreach activities for public / citizens may include the following:

- a. All Ministries / Departments / Organizations shall publicize Integrity Pledge amongst all employees, their families, vendors / suppliers / contractors/ stake holders, students etc. to elicit wider participation. Integrity pledge for citizens and organizations are enclosed as Annexure A and B of this circular.
- b. Organizations may undertake activities such as walkathons, marathons, street plays etc. which have visibility and mass appeal across all strata of society.
- c. Extensive use of social media platforms, bulk SMS / e-mails, WhatsApp etc. for spreading awareness. For different social media related initiatives, the social media handles of the Central Vigilance Commission may be tagged. (Twitter: @CVCIndia; Facebook: CVCofIndia)
- d. Organize grievance redressal camps for citizens/ customers by Organizations having customer-oriented activities. Similarly, vendor meets may be organized wherever necessary, through online mode or otherwise, whichever is more feasible.
- e. Organize "Awareness Gram Sabhas" for dissemination of information regarding the menace of corruption and the different measures that the public can undertake to redress it, such as complaint portals, etc. As per past practice, Public Sector Banks need to conduct "Awareness Gram Sabhas" at the Branch level in at least two Gram Panchayats. Other organizations may also organize wherever possible. Indicative list of activities which can be conducted as part of "Awareness Gram Sabhas" is at Annexure C of this circular.

6. Selected Photographs / Media clips may be sent to the Commission through email at coord-cvc@nic.in. Photographs and Media clips may be uploaded on departments' organizational websites.

7. A report on the observance of Vigilance Awareness Week may be sent by all Ministries / Departments / Organizations to Central Vigilance Commission in the format attached as Annexure D of this circular by 30<sup>th</sup> November, 2024.

8. The Commission had earlier vide our circular of even number dated 01.08.2024 issued instructions detailing a three-month campaign period (16th August, 2024 till 15th November, 2024) vide which following preventive vigilance measures were indicated as focus areas to be

taken up by all the Ministries / Departments and Organizations and report to be submitted in prescribed format by 30<sup>th</sup> November, 2024 :

- a. Capacity Building programs
- b. Identification and implementation of Systemic Improvement measures
- c. Up-dation of Circulars / Guidelines / Manuals
- d. Disposal of complaints received before 30.06.24
- e. Dynamic Digital Presence

9. This notification is also available on the Commission's website at [www.evo.gov.in](http://www.evo.gov.in).

  
(F. Daniel)  
Secretary

Encl: As stated.

To

- i. The Cabinet Secretary of India
- ii. The Secretaries of all Ministries / Departments of Government of India
- iii. The Chief Secretaries of all Union Territories
- iv. Director, CBI.
- v. Director of Enforcement
- vi. Chief Executives of all CPSEs / Public Sector Banks / Public Sector Insurance Companies / Financial Institutions / Autonomous Organizations / Societies.
- vii. All Chief Vigilance officers in Ministries / Departments / CPSES / Public Sector Banks / Public Sector Insurance Companies / Financial Institutions / Autonomous Organizations / Societies.



Integrity Pledge for Citizens

I believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

I believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

I realize that every citizen should be vigilant and commit to highest standards of honesty and integrity at all times and support the fight against corruption.

I, therefore, pledge:

- To follow probity and rule of law in all walks of life;
- To neither take nor offer bribe;
- To perform all tasks in an honest and transparent manner;
- To act in public interest;
- To lead an example exhibiting integrity in personal behaviour;
- To report any incident of corruption to the appropriate agency

Integrity Pledge for Organizations

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

We believe that all stakeholders such as Government, citizen and private sector need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity frameworks and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organization, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that:

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We shall not offer or accept bribes;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall adopt a code of ethics for all our employees;
- We shall sensitize our employees of laws, regulations, etc. relevant to their work for honest discharge of their duties;
- We shall provide grievance redressal and Whistle Blower mechanism for reporting grievances and fraudulent activities;
- We shall protect the rights and interests of stakeholders and the society at large.

List of activities for conducting "Awareness Gram Sabhas" in rural and semi-urban areas

The following is a list of indicative activities for conducting "Awareness Gram Sabhas":

1. Organize meeting in Gram Panchayats inviting all stake holders like the Sarpanch, members of Gram Panchayat, Self-Help Groups (SHGs), workers of MGNREGA, farmers, students, and citizens. Head of Gram Sabha / Sarpanch or any dignitary could be requested to deliver lecture on theme of Anti-Corruption followed by discussion. Anti-Corruption message in vernacular languages can also be displayed at the meeting.
2. Organize competitions like quiz, cartoon, slogans painting, rangoli, posters and walkathon / marathon / cyclethon etc.
3. Organize Melas to give wide publicity to the produce / products of the SHGs as motivational tools for integrating them with awareness creation effort.
4. Organize evening Choupals / meetings in villages / panchayats during which short plays / nautankies / kalajathas / folk songs / puppet shows, etc., can be organized focusing on the theme of Anti-Corruption.

Activity Report Format on Vigilance Awareness Week-2024

Name of the Organisation:

**1. INTEGRITY PLEDGE**

Table a): Integrity Pledge

Total no. of employees who have undertaken e-pledge	Total no. of customers who have undertaken e-pledge	Total no. of citizen who have undertaken e-pledge

**2. ACTIVITIES / EVENTS ORGANISED WITHIN THE ORGANISATION**

Table a): Conduct of competitions

Name of State	City/ Place	Specify program (Debate/ Elocution/ Panel Discussion etc.)	No. of participants	Remarks

Table b): Other Activities

Sl. No.	Activities	Details
1.	Distribution of Pamphlets/ Banners	
2.	Conduct of Workshop/ Sensitization programmes	
3.	Issue of Journal/ Newsletter	
4.	Any other activities	

### 3. OUTREACH ACTIVITIES

Table a): Involving students in Schools

Name of State	Name of city / town/ village	Name of school	Details of activities conducted (date of activities may also be mentioned)	No. of students involved
Total				

Table b): Involving students in Colleges

Name of State	Name of city / town/ village	Name of college	Details of activities conducted (date of activities may also be mentioned)	No. of students involved
Total				

Table c): "Awareness Gram Sabhas"

Name of State	Name of city / town/ village	Name of Gram Panchayat where "Gram Sabha" is held	Details of activities conducted (date of activities may also be mentioned)	No. of public / citizens
Total				

Table d): Seminars/ Workshops

Name of State	Name of city/ town/ village	No. of seminars/ Workshops organized	Details of activities conducted (date of activities may also be mentioned)	No. of public/ citizens participated
Total				

#### 4. OTHER ACTIVITIES

Sl. No.	Activities	Details
1.	Display of Banners/ Posters etc	
2.	No. of grievance redressal camps held	
3.	Use of Social Media	

#### 5. DETAILS OF PHOTOS ENCLOSED

(Photos may kindly be sent alongwith captions and also place & date of event)

Name of the activities held	No. of Photos	Whether photos are sent in soft copy or hard copy	If in soft copy, number of CDs attached

#### 6. ANY OTHER RELEVANT INFORMATION, IF ANY:

(Brief write up-on the activities conducted during Vigilance Awareness Week, not more than 1000 words, may be attached in a separate sheet)