





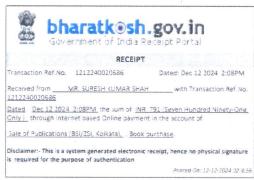
How to make payment through Bharatkosh Portal

Actual amount to be paid in advance through online portal at bharatkosh.gov.in. The online receipt so generated may be sent to the Officer-in-Charge, Publication Division or the Director, Zoological Survey of India, M-Block, New Alipore, Kolkata - 700 053 or the softcopy may be sent to ppo@zsi.gov.in and rajeshpub15@gmail.com. Publications are normally sent by Speed Post Post/ Registered Parcel. 10% discount will be allowed for Libraries, Universities, Colleges, Students and Institutions; 25% discount is allowed to Traders/Booksellers and for departmental scientists and officials, a discount of 30% will be allowed on all publications. No publication is sent by V.P.P.

**Being a Govt. Institution Zoological Survey of India is exempted from issuing any stamped receipt under Stamp Act.

Note: Instructions to Buyers for payment through Bharatkosh

- 1) Click and go to https://bharatkosh.gov.in
- 2) Click on Non-Registered Users
- 3) Choose Ministry: Environment and Forest
- 4) Purpose: Sale of Publication (BSI/ZSI, Kolkata) at page 4
- 5) Search & select the same from the list
- 6) Select Drawing & Disbursing Office (DDO): 275021 Code
- 7) Fill total amount as per invoice/ price list
- 8) Give details of payment, ie. Book name, Invoice Number in Remarks and click add
- 9) Click on Next
- 10) Fill the details with Address, Star * mark must be fill
- 11) Click on Next
- 12) Confirm the details
- 13) Choose the bank
- 14) Choose payment Gateway
- 15) Pay
- 16) Download and send the receipt



Sample of Bharatkosh receipt

After Click on Pay, You will be migrated to payment page of selected bank/payment gateway. After successful payment, you will be reverted back to Bharatkosh automatically, after that click on generate receipt, save and sent receipt to mail address ppo@zsi.gov.in and rajeshpub15@gmail.com send hardcopy along with covering letter to Officer-in-Charge, Publication Division or the Director, Zoological Survey of India, M-Block, New Alipore, Kolkata - 700 053, West Bengal.