GOVERNMENT OF INDIA
Zoological Survey of India
Marine Biology Regional Centre
130, Santhome High Road, Chennai-600028

NOTICE INVITING TENDER(NIT) FOR SERVICING SCUBA DIVING EQUIPMENTS WHICH INCLUDES CYLINDER VALVE SERVICE KIT AND CYLINDER CLEANING, HYDROSTATIC TEST FOR THE CYLINDERS, SCUBA JACKET BCD SERVICING, SERVICE KIT FOR REGULATOR, LP HOSE OCTOPUS SERVICING, HOSE PROTECTOR, AQUALUNG YOLK NUT SERVICE KIT, BOLT SNAP REPAIRING AND FIXING OCTOPUS MOUTHPIECE PLUG.

Tender Ref. Number: NIT /ZSI/MBRC/01/2026-27. Date: 27 July 2026

On behalf of the President of India, Director Zoological Survey of India & Officer-in-Charge, Marine Biology Regional Centre, Chennai - 600028 invites this tender. The bidder must submit their offer in two separate sealed envelopes. The tender can be viewed at https: //zsi.gov.in/App/index.aspx. The Tender is divided into parts as follows: -

Part-1(A to D) : "TERMS & CONDITIONS" & "TECHNICAL BID" of the Tender.
Part-2 : "PRICE BID" of the Tender.

The details of the tender are as follows: -

BID REFERENCE No. : **NIT/ZSI/MBRC/01/2026-27**

PLACE OF OPENING OF BIDS : **Zoological Survey of India**
Marine Biology Regional Centre,
130, Santhome High Road,
Chennai – 600028.

The dates for submission and opening of the tender mentioned in Part 1(A) are final. In case some other dates for these are mentioned elsewhere in the tender document shall prevail over them.

This Document Contains - 13 Pages

Please superscribe the Title, Reference number and date of opening of the Bids on the sealed cover to avoid the Bid being declared invalid.

For any communication regarding this tender, kindly mention Bid Reference no i.e. NIT/ZSI/MBRC/01/2026-27 on the main envelop of the correspondence.

The sealed envelope containing "Terms & Conditions", "Vendor Evaluation Form", "Technical bid", AND "Evaluation Criteria" on prescribed tender document should reach the **Officer-in-Charge, Zoological Survey of India, Marine Biology Regional Centre, 130 Santhome High Road, Chennai** — 600028 on or before 12.08.2026 up to 12:00 noon, otherwise the tender will not be accepted.

It will the responsibility of the bidders to check the website https://zsi.gov.in/App/index.aspx for any amendment through corrigendum in the tender document. In case of any amendment, bidders will have to incorporate the amendments in their bid accordingly.

Regional Office, ZSI/MBRC
Officer-in-Charge
समुद्री जीवविज्ञान क्षेत्रीय केंद्र
Marine Biology Regional Centre
भारतीय प्राणि सर्वेक्षण
Zoological Survey of India
चेन्नई-600028. / Chennai-600028

GOVERNMENT OF INDIA
PART – 1[A]
TERMS & CONDITIONS

SERVICING OF SCUBA DIVING EQUIPMENTS WHICH INCLUDES CYLINDER VALVE SERVICE KIT AND CYLINDER CLEANING, HYDROSTATIC TEST FOR THE CYLINDERS, SCUBA JACKET BCD SERVICING, SERVICE KIT FOR REGULATOR, LP HOSE OCTOPUS SERVICING, HOSE PROTECTOR, AQUALUNG YOLK NUT SERVICE KIT, BOLT SNAP REPAIRING AND FIXING OCTOPUS MOUTHPIECE PLUG.

Critical Dates:-

S No	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (Publishing Date)	27.07.2026
2	Documents download / Sale start date	27.07.2026 at 06:00 PM
3	Bid submission start date	27.07.2026 at 06:00 PM
4	Documents download / Sale end date	12.08.2026 at 12.00 Noon
5	Bid Submission closing	12.08.2026 at 12.00 Noon
6	Date of submission of original copy Notarized Affidavit 83 Xerox Copy of Company Documents.	12.08.2026 at 12.00 Noon
7	Bid opening date for Technical Proposals	12.08.2026 at 12.00 Noon
8	Date of uploading list for Technically Qualified Bidder	TO BE NOTIFIED LATER
9	Date for opening of Financial Proposal	TO BE NOTIFIED LATER

1. **Last** date **and time for depositing the Bids:** On-line Bids should be submitted by the due date and time. The responsibility to ensure this lies with the Bidder.

2. **Manner of depositing the Bids:**
Sealed Bids should be either dropped in the Tender Box marked as ZOOLOGICAL SURVEY OF INDIA, Marine Biology Regional Centre, 3rd Floor (Office Room), 130, Santhome High Road, Chennai - 600028 or sent by registered post at the address given below so as to reach by the due date and time. Late / Delayed tenders will not be considered. Printed conditions of the vendor submitted with the tender will not be binding on Zoological Survey of India. No responsibility will be taken for postal delay or non- delivery / non-receipt of Bid documents. Bids sent by FAX or e-mail will not be considered. Please superscribe the above mentioned Title, Request for Proposal number and date of opening of the Bids on the sealed cover to avoid the Bid being declared invalid.

Address: Officer-in-Charge,
Zoological Survey of India,
Marine Biology Regional Centre,
130, Santhome High Road,
Chennai - 600028.

3. **Time and** date **for opening of Bids:**
If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer

4. **Location of the Tender Box:** - ZOOLOGICAL SURVEY OF INDIA, Marine Biology Regional Centre, 3rd Floor (Office Room), 130, Santhome High Road, Chennai – 600028.
Only those Bids that are found in the tender box will be opened. Bids dropped in the wrong Tender Box will be rendered invalid.

5. **Opening of the Bids:** Online bids will be opened by ZSI/MBRC officials on due date.

6.**Two Bid System:** Only the Technical Bid would be opened on 12 August 2026 Time 12:00 Noon. Date of opening of Commercial Bid will be intimated after acceptance of the Technical Bids. Commercial Bids of those firms, whose Technical Bids are found compliance / suitable after Technical Evaluation is done by the Institute, will only be opened.

7.**Forwarding of Bids:** Bids should be forwarded by Bidders under their original memo / letter pad inter alia furnishing details like GST number, etc. and complete postal & e-mail address of their office. Bidders are requested to carefully read the Request for Proposal before forwarding the bids.

8.**Modification and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission provided that the written notice of modification or withdrawal is received by the Buyer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by fax but it should be followed by a signed confirmation copy to be sent by post and such signed confirmation should reach the purchaser not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder's forfeiture of bid security / rejection of bids.

9.**Clarification regarding contents of the Bids:** During evaluation and comparison of bids, the Buyer may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.

10.**Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection and conditional tenders will be rejected.

11.**Validity of Bids:** The Bids should remain valid till 30 days from the last date of submission of the Bids.

12.**Language of Bids:** All documents relating to the bid shall be in the English Language.

13.**Currency of the Bids and Payments:** The Unit Prices and amounts shall be quoted by the bidder entirely in Indian Rupees only.

14.**Examination of Bids and Determination of responsiveness:** Information relating to examination, clarification, evaluation and comparison of bids and recommendations for the award of contract shall not be disclosed to bidders or any other persons, not initially concerned with such process until the award of the successful bidder been announced. Any effort by the bidder to influence the official of ZSI/MBRC processing of bids or award decision may result in the rejection of the bidder's bid.

15.**Interested parties who fulfil following criteria are only eligible for purchase contract: -**

(a) Registered with GST No. Must have registered shop/office/show room. (please attach requisite documents)

(b) Experience of supply of similar services in Central Government Organization (please attach requisite documents)

(c) The firms/bidders should not have been blacklisted by any Department of Govt. of India. The tendering firms/ bidders shall have to give a notarized affidavit on a stamp paper of appropriate value to the effect that they have not been blacklisted or their business dealings with Department of Govt. of India have not been banned. (please attach requisite documents)

(d) Professional Tax (please attach requisite documents)

16.For further information/clarification in this respect, please contact Office-in-Charge or Stores-in-Charge, ZSI/MBRC, Chennai during working hours.

17.No increase in rates will be allowed during the Contract Period due to any reason, after opening the bids.

18.In case, GST etc. are reduced or increased subsequently by the Government at the time of placement of the Work Order, then the same will be adjusted by either party on production of requisite proof.

19.The prices quoted should be inclusive of all taxes etc. and no hidden cost may be given.

20.**Arbitration:** All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Contract or relating to construction or performance, which cannot be settled amicably, may be resolved through arbitration. The standard clause of arbitration is as per Zoological Survey of India regulations.

21.**Performance Guarantee:** Performance Guarantee should be valid up to successful delivery of service. No exemption with regard to Performance Guarantee will be given to any firm.

22.**Penalty for use of Undue influence:** The Seller undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Buyer or otherwise in procuring the Contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract or any other Contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the present Contract or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the Service Provider / Seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the Seller) or the commission of any offers by the Seller or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the Seller and recover from the Seller the amount of any loss arising from such cancellation. A decision of the ZSI/ Buyer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Seller towards any officer/employee of the Buyer or to any other person in a position to influence any' officer/employee the Buyer for showing any favour, in relation to this or any other contract, shall render the Seller to such liability/ penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Buyer.

23.This Request for Proposal will be binding to the successful vendor as contract documents. Work Order will be issued to successful firm with applicability of all terms & conditions of this Request for Proposal.

24.**Delivery Period:** Items are required to be delivered at ZSI/MBRC, Chennai within 30 days from issuance of Work Order. Work Order will be placed as and when requirement arises.

25.**Liquidated Damages:** In the event of the seller's failure to perform the service as mentioned in the work order the Buyer may, at this discretion, withhold any payment until the completion of the contract. The Buyer may also deduct from the seller as agreed, liquidated damages to the sum of 0.5% of the work order price of the delayed/undelivered stores for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 5% of the value of delayed stores.

26.Payment for the service to be supplied by the firm / vendor against the Work Order shall be made by ZSI/MBRC as follows: -

(a)Payment will be made after Service & installation of items and quality verified by ZSI/MBRC.

(b)100% after supply as per Work Order and physically verified by the competent authority against invoice

with PAN number, GST No raised by the firm / contractor. TDS will be deducted as Govt of India rules / instructions.

27.The Lowest Bid will be decided upon the lowest price quoted by responsive suitable technically qualified Bidder. Lowest cost will be decided upon lowest process quoted for each item. Work Order would be placed to L1 firm who meets all criteria mentioned in the tender as and when requirement arises. Buyer reserves the right to place Order Either for Option 1 or 2 or 3 or all as per the requirement arises.

28.The Officer-in-Charge, ZSI/MBRC reserves the right to reject any or all quotations without assigning any reason therefore.

29.Decision of the Officer-in-Charge, ZSI/MBRC will be final and binding for all concerned.

30.All disputes subject to Chennai jurisdiction only.

31.**Payment Terms for Indigenous Seller**: It will be mandatory for the Bidders to indicate their Bank account numbers and other relevant e-payment details so that payments could be made through PFMS mechanism instead of payment through cheque, wherever feasible. A copy of the model mandate form prescribed by RBI to be submitted by Bidders for receiving payments through ECS. The payment will be made as per the following terms, on production of the requisite documents:

32.100% of the total cost of the service charge after delivery, inspection, acceptance of items and installation/commissioning at user site, duly supported by photo copy of bank guarantee.

33.**Paying Authority**: DDO, MBRC/ZSI, Chennai.

34.Indigenous Seller: The payment of bills will be made on submission of the following documents by the Seller to the paying Authority along with the bill:

I. Ink-signed copy of contingent bill / Seller's bill.

II. Ink-signed copy of Commercial invoice.

III. Copy of supply Order/Supply order with U.O. number and date of IFA's concurrence, where required under delegation of powers.

IV. Details for electronic payment viz Account holder's name, Bank name, Branch name and address, Account type, Account number, IFSC code, MICR code (if these details are not incorporated in supply order/ Supply Order).

V. Any other document / Certificate that may be provided for in the Supply Order.

VI. User Acceptance.

35.Transportation: The following Transportation clause will be the part of the contract placed on successful Bidder:-

(a)The Transportation and delivery of the items at the consignee unit would be the responsibility of the vendor under his own arrangements.

36. **Price Bid Format**: Quote their offer in the permitted column. Bidders area also to fill the duties & Taxes columns as applicable, to ascertain the total cash out go. However, the determination of L1 will be done as per the above mentioned evaluation criteria.

37.This tender is being issued with no financial commitment and the Buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the tender should it become necessary at any stage.

DECLARATION BY THE FIRM / VENDOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the Request for Proposal for which I/We have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial No 1 to 37. This is also certified that I/We/our OEM / Service Provider / Firm have no objection in signing the contract if the opportunity for the services against this tender is given to me/us.

Date: .....

Signature

Address: .....

Name: .....

.....

.....

Designation:.....

On behalf of: .....

(Company Seal)

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GOVERNMENT OF INDIA
Zoological Survey of India
Marine Biology Regional Centre
130, Santhome High Road, Chennai-600028.

PART - 1(B)
VENDOR EVALUATION FORM
ZOOLOGICAL SURVEY OF INDIA, MARINE BIOLOGY REGIONAL CENTRE, CHENNAI.

Sl No	Particulars	To be filled in by the Tenderer
1.	Name of the Firm/ Service Provider	
2.	Full address of Firm along with Telephone no. Fax no. E-mail address : (Please attach documentary proofs)	
3.	Are you a OEM or dealer / Firm (Please attach documentary proofs)	
4.	Are you a Registered under Indian Companies Act? (Please attach documentary proofs)	
6.	Annual turnover in last 3 financial years in Lacs. i. Year 2023-2024 ii. Year 2024-2025 ii. Year 2025-2026 (Please attach documentary proofs)	
7.	Proof of experience for supply of similar items in Central Government Organization	
8.	GST Registration No with Place (Please attach documentary proofs)	
9.	Income Tax Registration No with place (Please attach documentary proofs)	
10.	Notarized Affidavit of undertaking that the firm has not been blacklisted / debarred by any Department of Govt. of India (Please attach documentary proofs)	
11.	Whether the firm accepts the terms and conditions of Request for Proposal	

प्रभारी अधिकारी
Officer-in-Charge
समुद्री जीवविज्ञान क्षेत्रीय केंद्र
Marine Biology Regional Centre
भारतीय प्राणि सर्वेक्षण
Zoological Survey of India
चेन्नई-600028. / Chennai-28

Signature and seal of the bidder

PART - 1(C)

SERVICING OF SCUBA DIVING EQUIPMENTS WHICH INCLUDES CYLINDER VALVE SERVICE KIT AND CYLINDER CLEANING, HYDROSTATIC TEST FOR THE CYLINDERS, SCUBA JACKET BCD SERVICING, SERVICE KIT FOR REGULATOR, LP HOSE OCTOPUS SERVICING, HOSE PROTECTOR, AQUALUNG YOLK NUT SERVICE KIT, BOLT SNAP REPAIRING AND FIXING OCTOPUS MOUTHPIECE PLUG.

SI. No	Specifications	Quantity
1	Service kit - Others SKU : TA-EQ-SRV-KIT-OTH CYLINDER VALVE SERVICE KIT.	14
2	Equipment Servicing - Tanks SKU : TA-EQ-SRV-TNK Cylinder Valves Service + Cylinder Cleaning	14
3	Equipment Servicing - Others SKU : TA-EQ-SRV-OTH Hydrostatic test for the cylinders	14
4	Mouthpiece, Silicone Supercomfort SKU : 01.040.120	10
5	DELTA Club 5mm, black L / 9 SKU : 57.138.400 L & XL.(Jacket BCD)	2
6	Service kit - Others SKU : TA-EQ-SRV-KIT-OTH AQUALUNG WAVE - BCD - 04 nos AQUALUNG HD PRO - BCD - 04nos	8
7	Equipment Servicing - BCD SKU : TA-EQ-SRV-BCD	8
8	Service kit - Others SKU : TA-EQ-SRV-KIT-OTH 1ST STAGE SERVICE KIT - REGULATOR AQUALUNG LEGEND - 04 nos AQUALUNG CALYPSO - 04 nos	4
9	Service kit - Others SKU : TA-EQ-SRV-KIT-OTH 2ND STAGE SERVICE KIT – REGULATOR AQUALUNG LEGEND - 08 nos AQUALUNG CALYPSO - 08 nos	8
10	Equipment Servicing - Regulator SKU : TA-EQ-SRV-REG 1st Stage - 8 nos	8
11	Equipment Servicing – Regulator SKU : TA-EQ-SRV-REG 2nd Stage Primary - 08 nos. 2nd Stage OCTO - 08 nos. TOTAL - 16 (2ND STAGE).	16

12	LP Hose Std Yellow - Octopus - 100cm (N) SKU : 01.310.034	4
13	HP Hose Std - 80cm SKU : 01.044.031	1
14	Hose Protector SKU : 11.263.086 USED ORIGINAL SCUBAPRO.	13
15	Service kit – Others SKU : TA-EQ-SRV-KIT-OTH AQUALUNG YOLK NUT	2
16	Bolt snap single ended SKU : XD-AC-001-0 single ender – 8 Double ender - 3	11
17	Mouthpiece Plug Assy - Octopus Retainer SKU : 01.097.136	8
18	Weights - 1 Kg SKU : TA-wgt-1 1 kg - 4pcs 2kg - 8 pcs	20

Signature and seal of the bidder:

प्रभारी अधिकारी
Officer-in-Charge
समुद्री जीवविज्ञान क्षेत्रीय केंद्र
Marine Biology Regional Centre
भारतीय प्राणि सर्वेक्षण
Zoological Survey of India
चेन्नई-600028. / Chennai-600028

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PART - 1(D)

EVALUATION CRITERIA & PRICE BID ISSUE

The broad guidelines for evaluation of Bids will be as follows:

(a) Only those Bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the Request for Proposal, both technically and commercially.

(b) Bids forwarded by the Bidders will be evaluated by the Buyer with reference to the technical specification of the items as mentioned in the Request for Proposal. The Price Bids of only those Bidders will be considered whose Bids would meet the technical parameters.

(c) The Lowest Bid will be decided upon the lowest price quoted by the particular Bidder as per the Price Format. The Lowest Bid will be decided upon the lowest price quoted by the responsive technically qualified Bidder. Lowest cost will be decided upon lowest price quoted for each items. Work Order would be placed to L1 firm who meets all criteria mentioned in the tender as and when the requirement arises.

(d) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.

(e) The Lowest Acceptable Bid will be considered further for placement of contract / Supply Order after complete clarification and price negotiations as decided by the Buyer. The Buyer will have the right to award contracts to different Bidders for being lowest in particular items. The Buyer also reserves the right to do Apportionment of Quantity, if it is convinced that Lowest Bidder is not in a position to supply full quantity in stipulated time.

Signature and seal of the bidder:

प्रभारी अधिकारी
Officer-in-Charge
समुद्री जीवविज्ञान क्षेत्रीय केंद्र
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भारतीय प्राणि सर्वेक्षण
Zoological Survey of India
चेन्नई-600028. / Chennai-600028

सत्यमेव जयते

PART - 2

ZOOLOGICAL SURVEY OF INDIA, MARINE BIOLOGY REGIONAL CENTRE, CHENNAI.

PRICE BID FORMAT

(Bidders are requested to offer their price bid in the following format)

SI. No	Description	Qty,	Unit Price (in Rs) (B)	Unit GST (in Rs) (C)	Total Unit Price with GST (D=B+C)	Total Cost With TAX (in Rs) (E=D X A)
1	Service kit - Others SKU : TA-EQ-SRV-KIT-OTH CYLINDER VALVE SERVICE KIT.	14				
2	Equipment Servicing - Tanks SKU : TA-EQ-SRV-TNK Cylinder Valves Service + Cylinder Cleaning	14				
3	Equipment Servicing - Others SKU : TA-EQ-SRV-OTH Hydrostatic test for the cylinders	14				
4	Mouthpiece, Silicone Supercomfort SKU : 01.040.120	10				
5	DELTA Club 5mm, black L / 9 SKU : 57.138.400 L & XL.(Jacket BCD)	2				
6	Service kit - Others SKU : TA-EQ-SRV-KIT-OTH AQUALUNG WAVE - BCD - 04 nos AQUALUNG HD PRO - BCD - 04nos	8				
7	Equipment Servicing - BCD SKU : TA-EQ-SRV-BCD	8				
8	Service kit - Others SKU : TA-EQ-SRV-KIT-OTH 1ST STAGE SERVICE KIT - REGULATOR AQUALUNG LEGEND - 04 nos AQUALUNG CALYPSO - 04 nos	4				
9	Service kit - Others SKU : TA-EQ-SRV-KIT-OTH 2ND STAGE SERVICE KIT – REGULATOR AQUALUNG LEGEND - 08 nos AQUALUNG CALYPSO - 08 nos	8				

10	Equipment Servicing - Regulator SKU : TA-EQ-SRV-REG 1st Stage - 8 nos	8				
11	Equipment Servicing – Regulator SKU : TA-EQ-SRV-REG 2nd Stage Primary - 08 nos. 2nd Stage OCTO - 08 nos. TOTAL - 16 (2ND STAGE).	16				
12	LP Hose Std Yellow - Octopus - 100cm (N) SKU : 01.310.034	4				
13	HP Hose Std - 80cm SKU : 01.044.031	1				
14	Hose Protector SKU : 11.263.086 USED ORIGINAL SCUBAPRO	13				
15	Service kit – Others SKU : TA-EQ-SRV-KIT-OTH AQUALUNG YOLK NUT	2				
16	Bolt snap single ended SKU : XD-AC-001-0 single ender – 8 Double ender - 3	11				
17	Mouthpiece Plug Assy - Octopus Retainer SKU : 01.097.136	8				
18	Weights - 1 Kg SKU : TA-wgt-1 1 kg - 4pcs 2kg - 8 pcs	20				