



GOVERNMENT OF INDIA
Zoological Survey of India
M-Block, New Alipore,
Kolkata-700 053

Tele: 2400-3383/3925
Fax: 2400-8595/6893

ZSI/46-1/2015/ST 11330

23 Jan 19

To,
All Officer -in- Charge
Regional Stations
(as per attached list)

SUBJECT: INTRODUCTION OF MANDATORY E-PROCUREMENT

Sir,

I am directed to refer Office Memorandum issued vide 46-1/2015/ST dated 06 Apr 2016 and to say that all Regional Station will use e-Procurement portal of CPPP through NIC (<https://eprocure.gov.in/eprocure/app>) for their procurement. Zoological Survey of India has been registered on Central Public Procurement Portal. It has been observed that some of the Regional stations are processing the proposal from different e-Procurement portal.

2. All the Officers –in-Charge are requested to use e-procurement portal of NIC only. If any query / problem for implementation of e-procurement, the undersigned may please be approached. Copy of Office Memorandum issued vide 46-1/2015/ST dated 06 Apr 2016 is annexed for reference.

Thanking you.

Yours faithfully,


(UK Singh)
Head of Office

Annexure: As annexed

F.No 46-1/2015/ST
GOVERNMENT OF INDIA
Zoological Survey of India

New Alipore, Kolkata-53
Dated 06th April 2016

OFFICE MEMORANDUM

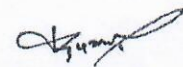
Subject:- Introduction of Mandatory e-Procurement in the Department & Regional station- Publication of Tender enquiries and details of bid awards on Central Procurement Portal (CPP)

I am directed to refer the detailed instructions / guidelines issued by the Ministry of Environment, Forest & Climate Change, New Delhi O.M. No 1-6/2011-IFD dated 28 Apr 2016 and to say that Ministry of Finance (Department of Expenditure) have issued necessary instructions from time to time which were circulated for implementation of comprehensive **end to end e-Procurement**.

2. Hon'ble Prime Minister has enlisted digital India as one of the important and key initiatives. It is observed that at present only e-publishing of the tender documents in CPP is being adopted and the instructions issued for e-procurement are not being followed scrupulously by the implementing agencies. Further the Report of compliance in the prescribed format, to the Ministry of Finance at the email id cppp-doe@nic.in on a quarterly basis, under intimation to the nodal Officer of the Ministry is not being submitted. The DS (IT) has been appointed as a nodal officer of the Ministry to ensure the implementation of **end to end e-Procurement system**.

3. It is hereby required that w.e.f. 01 Aug 2016, HQ and all Regional Stations will put in place end to end e-Tendering which include **"Tender Creation & Publishing of Corrigendum, Publishing of Pre-bid meeting decisions, online Bid submission, online Tender opening, Offline Technical evaluation of Financial Bids with generation of Comparative Charts, Uploading of Committee recommendations or evaluation summaries at each stage of tender process, Publication of Award of Contract information etc"**.

4. Therefore, all concerned are required to take necessary steps in order to ensure that all tenders above the value of Rs 2.00 lakh are processed through e-procurement mode as per the instructions issued by the Department of Expenditure, Ministry of Finance and to send a compliance report to the Director (IFD) Ministry of Environment, Forest & Climate Change.


(UK Singh)
Head of Office

All Officer-in-Charge Regional Station