



सत्यमेव जयते

GOVERNMENT OF INDIA
Zoological Survey of India
M-Block, New Alipore,
Kolkata-700 053

Tele: 2400-3383/3925

ZSI/48-1/2015/ST

03 Apr 2019

CIRCULAR

In view of objections raised by Audit team of Comptroller and Auditor General of Accounts and Internal Audit of Ministry of Environment, Forest & Climate Change, Inventory Management System is required to be implemented at ZSI HQ. All Officer in Charge are requested to forward their respective email id so that User Id and password can be created and forward to email. ZSI IMS (Inventory Management System) is available at the extreme bottom of Home Page ZSI IMS link (<http://zsi.gov.in>). All issue of items will be made through ZSI IMS w.e.f. 01 Apr 2019.

2. The following are the procedure for demanding the items through ZSI IMS:-

Sign in by User Id and Password

Go to Manage Requests then New Inventory Requests.

3. Help Desk in respect of ZSI IMS will be operational from 1100 Hrs to 1200 Hrs on all working days at Stores Section. If any query related with ZSI IMS, help desk may be approached.

4. This issue has the approval of Competent Authority.


(UK Singh)
Stores Officer

Copy to:-

All O/Cs