



**GOVT. OF INDIA**

**ZOOLOGICAL SURVEY OF INDIA**  
(Ministry of Environment & Forests)  
PRANI VIGYAN BHAWAN, NEW ALIPORE,  
KOLKATA- 700 053, WEST BENGAL.

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**CIRCULAR**

Sub:- Implementation of provisions of Right to Information Act, 2005 – reg.

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This is to inform that Dr. Ramakrishna, Director of Zoological Survey of India and Dr. A. K. Sanyal, Additional Director, of this Institute have been designated as Appellate Authority and Public Information Officer respectively in implementing the Right to Information Act, 2005 in respect of Zoological Survey of India, Head Quarters office, Kolkata.

All the applications under the provisions of Right to Information Act, 2005 will be accepted at Prani Vigyan Bhawan, First Floor of the New Alipur Building of ZSI, HQ, with immediate effect. For this purpose Administrative Officer, of the Institute will be available in the Room from 9.30 AM to 6.00 PM. He will collect all such applications, in the proforma prescribed (in duplicate) (specimen enclosed), along with the application fee of Rs.10/- per application in Cash / DD / Bankers Cheque drawn and give acknowledgement on one of copies and subsequent fee shall be charged by way of cash against proper receipt or by demand draft or bankers cheque in favour of Pay & Accounts Officer (ZSI/BSI), payable at Kolkata, for providing the information at the following rates:

- (a) Rupees two for each page (in A4 or A3 size paper) created or copied;
- (b) Actual charge or cost price of a copy in larger size paper;
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- (d) For inspection of records, no fee for the first hour; and a fee of rupees five for each subsequent hour (or fraction thereof).

Sd/-  
Director,  
Appellate Authority for RTI Act, 2005,  
Zoological Survey of India  
Kolkata.

Provisions of Right to Information Act, 2005- Implementation – Reg.

Regional Stations of Zoological Survey of India

| Sl. No. | Name of the Regional Units   | No. of CIO Designated and their designations   | No. of Appellate Authorities                                 |
|---------|--|--|--|
| 1       | Zoological Survey of India, Eastern Regional Station, Shillong, Meghalaya                | One : Ms Jenifer Lyngdoh, Scientist 'B'        | One:Dr (Ms) N.Sen, Scientist 'C' & Officer-in-Charge         |
| 2       | Zoological Survey of India, Western Regional Station, Pune, Maharashtra                  | One : Dr S.G Patil , Scientist 'D'             | One: Dr A.S.Mahabal Scientist 'E' & Officer-in-Charge        |
| 3       | Zoological Survey of India, Northern Regional Station, Dehradun, Uttaranchal             | One : Dr J. S. Hatter , Scientist 'C'          | One: Shri P. T. Bhutia Scientist 'E' & Officer-in-Charge     |
| 4       | Zoological Survey of India, Southern Regional Station, Chennai, Tamil Nadu               | One : Dr S. Krishnan , Scientist 'E'           | One: Dr G. Thirumalai Scientist 'F' & Officer-in-Charge      |
| 5       | Zoological Survey of India, Central Regional Station, Jabalpur, Madhya Pradesh           | One : Dr R.M.Sharma , Scientist 'D'            | One: Dr Kailash Chandra, Scientist 'F' & Officer-in-Charge   |
| 6       | Zoological Survey of India, Desert Regional Station, Jodhpur, Rajasthan                  | One : Dr Gourav Sharma , Scientist 'C'         | One: Dr Padma Bohra, Scientist 'D' & Officer-in-Charge       |
| 7       | Zoological Survey of India, Estuarine Biological Station Gopalpur on Sea, Orissa         | One : Dr L.Kosygin Singh , Scientist 'C'       | One: Dr D.V.Rao, Scientist 'C' & Officer-in-Charge           |
| 8       | Zoological Survey of India, Fresh Water Biological Station, Hyderabad, Andhra Pradesh    | One : Dr S. Z. Siddique , Scientist 'D'        | One: Dr C.A.N Rao Scientist 'E' & Officer-in-Charge          |
| 9       | Zoological Survey of India, Western Ghats Field Station, Calicut, Kerala                 | One : Dr K. C Gopi , Scientist 'D'             | One:Shri C.Radhakrishnan Scientist 'F' & Officer-in-Charge   |
| 10      | Zoological Survey of India, Andaman & Nicobar Regional Station, Port Blair, Andamans     | One : Dr Sivaperuman , Scientist 'C'           | One:Dr C. Raghunathan Scientist 'C' & Officer-in-Charge      |
| 11      | Zoological Survey of India, Gangetic Plain Regional Station, Patna, Bihar                | One : Dr Gopal Sharma , Scientist 'B'          | One: Dr P.M.Sureshan, Scientist 'C' & Officer-in-Charge      |
| 12      | Zoological Survey of India, High Altitude Zoology Field Station, Solan, Himachal Pradesh | One : Dr (Ms) Avtar Kaur Sidhu , Scientist 'C' | One:Dr H.S.Mehta Scientist 'F' & Officer-in-Charge           |
| 13      | Zoological Survey of India, Arunachal Pradesh Field Station, Itanagar, Arunachal Pradesh | One : Dr G. Suresh Chandra , Scientist 'B'     | One: Dr G. Maheswaran Scientist 'C' & Officer-in-Charge      |
| 14      | Zoological Survey of India, Sundarbans Field Station, Canning, West Bengal               | One : Dr Varadaraju Scientist 'B'              | One:Dr T.K.Chatterjee Scientist 'E' & Officer-in-Charge      |
| 15      | Zoological Survey of India, Marine Aquarium & Research Centre, Digha, West Bengal        | One : Dr Prasanna L Yennawar , Scientist 'B'   | One: Dr R Jeyabaskaran Scientist 'C' & Officer-in-Charge     |
| 16      | Zoological Survey of India, Marine Biological Station, Chennai, Tamil Nadu               | One Mr. Akmal Hussain Scientist 'D'(Chemist)   | One:Dr (Ms) K.R. Rema Devi Scientist 'D' & Officer-in-Charge |

**Application Form under Right to Information Act, 2005**  
(Separate form to be filled up for each query)

|    |     |  |                                    |
|----|-----|--|------------------------------------|
| 1. | (a) | Name and Address of the Applicant  |                                    |
|    | (b) | E-mail Address   |                                    |
|    | (c) | Phone/Fax No.  |                                    |
| 2. |     | Date of Submission of Application  |                                    |
| 3. |     | Subject Matter   |                                    |
| 4. |     | Details of Information requested   |                                    |
| 5. |     | Period to which the information relates:<br>(Maximum period in each application should not exceed three years) |                                    |
| 6. |     | Fee enclosed (in Cash/ D.D./ Bankers cheque)   |                                    |
| 7. |     | Due date by which information is to be furnished<br>(30 days from submission of application)                   |                                    |
| 8. |     | How the applicant would like his information to be sent  |                                    |
|    | (a) | By Post  |                                    |
|    | (b) | To be collected by Hand  |                                    |
|    | (c) | By E-mail  |                                    |
|    | (d) | By Fax   |                                    |
|    |     |  | Signature of the Applicant Address |